Notice Invitation Quotations

Sealed quotation along with I.P.O of Rs 20/- only (non-refundable) or Court fee of Rs. 8.25/- or DD of Rs. 20/- in favour of the Director, ASTEC, Guwahati are invited by the undersigned from registered Firm/Contractors for the National Science Day and State Science Award Function to be held on 07\(^{th}\) March 2018. The offer should contain detailed feature and breakup of rates in item wise. The quotation should reach to the undersigned by 2.00 PM on or before 03.03. 2018 and would be opened on the same day at 2.30 PM. Interested bidder may offer rates on items as per column given below (Rates should be quoted inclusive of all applicable taxes.). Venue of the programme is Shilpagram, Panjabari, Guwahati.

Specification of job: Miscellaneous Items for NSD 2018

<table>
<thead>
<tr>
<th>Item No.</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Item No. 1</td>
<td>Dais Decoration with wooden table with white cloth and VIP chair, flower decoration, Backdrop banner &amp; outside banner fitting and fixing, with iron frame, (Rate to be quoted Lump sum basis)</td>
</tr>
<tr>
<td>Item No. 2</td>
<td>Sofa (2 rows) with white cover with hall decoration</td>
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<tr>
<td>Item No. 3</td>
<td>Welcome gate. Rate to be quoted Lump sum</td>
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<tr>
<td>Item No. 4</td>
<td>Felicitations (Gamocha and Natural Flower Bouquet) 15 nos. for the VIPs.</td>
</tr>
<tr>
<td>Item No. 5</td>
<td>PA (Public Address) System with Projector and Screen (if not available at Shilpagram)</td>
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</tbody>
</table>

This is a “Turn – key basis work “and all the above mentioned works are to be quoted, otherwise quotation will be rejected. Any additional work to be executed would be directed by the Director, ASTEC Council or Head, Environment Division ASTEC Council in due course of time (as and when required).

Terms & Conditions:

1. Rate are to be quoted inclusive of all applicable taxes, duties, transportation etc and applicable tax will be deducted at source against which necessary tax deduction certificates will be issued as and when required.
2. GST & PAN No. are to be mentioned clearly, otherwise quotation will be rejected (evidences are to be attached).
3. Work experience: Two copies of work order of similar nature of last year or current year are to be attached as an evidence of work done.
4. Quotation in the sealed envelope should be superscripted with quotation for National Science Day Function.
5. The works are to be completed before 06/03/2018
6. Payment will be made after getting satisfactory completion report of the work along with measurement thereof.

7. The Director, ASTEC reserves the right to accept any offer that would be advantageous to the Council or right to cancel any or all quotations without assigning any reason thereof.

8. Any dispute what so ever, will be confined under the jurisdiction of Gauhati High Court, Guwahati only.

(Dr. A.K. Misra)
Director

Copy to:
1. ASTEC Notice Board.
2. Nodal Officer, ASTEC website.
3. Head, Environment division, ASTEC.
4. Dy FAO, ASTEC for information and necessary action.
5. Office File

(Dr. A.K. Misra)

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23/02/18